

Preface

The Student's handbook is the welcoming and guiding arm of Team SRDCH through your years as an SRDCian. The handbook provides the Undergraduate and the Postgraduate student an overview of the programs offered, their regulations, academic calendar, timetables, schedules, leave rules, facilities and amenities at SRDCH and more.

It is meant to be a quick reference and a ready reckoner to enable easy passage through academic and personal obligations at SRDCH. The book is meant to be a daily companion through theory and clinical/practical postings.

We exhort you to utilize the golden opportunities that SRDCH provides for holistic growth. We hope that this handbook will help you navigate through the waters of an exemplary dental education here and help in the transformation into a dental professional of global competence.

HIPPOCRATIC OATH



Hippocrates (c.460-370 B.C)

I swear by Apollo the physician, and Asclepius, and Hygieia and Panacea and all the gods and goddesses as my witnesses, that, according to my ability and judgement, I will keep this Oath and this contract.

To hold him who taught me this art equally dear to me as my parents, to be a partner in life with him, and to fulfill his needs when required; to look upon his offspring as equals to my own siblings, and to teach them this art, if they shall wish to learn it, without fee or contract; and that by the set rules, lectures, and every other mode of instruction, I will impart a knowledge of the art to my own sons, and those of my teachers, and to students bound by this contract and having sworn this Oath to the law of medicine, but to no others.

I will use those dietary regimens which will benefit my patients according to my greatest ability and judgement, and I will do no harm or injustice to them.

I will not give a lethal drug to anyone if I am asked, nor will I advise such a plan; and similarly I will not give a woman a pessary to cause an abortion.

In purity and according to divine law will I carry out my life and my art.

I will not use the knife, even upon those suffering from stones, but I will leave this to those who are trained in this craft.

Into whatever homes I go, I will enter them for the benefit of the sick, avoiding any voluntary act of impropriety or corruption, including the seduction of women or men, whether they are free men or slaves.

Whatever I see or hear in the lives of my patients, whether in connection with my professional practice or not, which ought not to be spoken of outside, I will keep secret, as considering all such things to be private.

So long as I maintain this Oath faithfully and without corruption, may it be granted to me to partake of life fully and the practice of my art, gaining the respect of all men for all time. However, should I transgress this Oath and violate it, may the opposite be my fate.

PRAYER OF PHYSICIAN

Endow me with strength of heart and mind

So that both may be ever ready

To serve the rich and poor

The good and wicked

Friend and enemy

And may I never see in the patient

Anything else

But a fellow creature in pain.

Personal Information:

NAME:

ROLL NO:

UNIVERSITY REG NO:

DATE OF BIRTH: AGE:

BATCH:..... YEAR OF SUDY:

HOSTEL ROOM NO:.....

CURRENT RESIDENTIAL ADDRESS:

.....

PIN:PHONE NO:

PERMANENT ADDRESS:

.....

PIN:PHONE NO:

E-MAIL ID:

BLOOD GROUP:

HEALTH CONDITIONS, IF ANY:

ALLERGIC TO

EMERGENCY CONTACT PERSON

NAME & PHONE NO:

.....

PARENT/GUARDIAN NAME:

Father/Guardian:

Occupation :

Office Address :

.....

Phone No; Email:

Mother:

Occupation :

Office Address :

.....

Phone No; Email:

Siblings/Relatives in SRDCH:

Name :

Designation/Year of study :

Relation:

Signature of Student

Parents /Guardian Signature

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SNR SONS CHARITABLE TRUST

SNR Sons Charitable Trust was founded in the year 1970 by the illustrious sons of Sri. S.N. Rangasamy Naidu, a great philanthropist and a man of vision. Being an ardent devotee of Sri Ramakrishna Paramahansa, all the institutions started by the Trust bear the name of the Holy Sage "Sri Ramakrishna".

Following the Principles of Sri Ramakrishna Paramahansa's Philosophy of God through man', the Trust successfully runs 14 organisations significantly catering to social causes of society focusing on Health Care, Education and Service. Apart from healthcare, it is education that has attracted the attention of the SNR Sons Charitable Trust. This extraordinary penchant for education has resulted in bringing some of the sterling Educational Institutions and Courses within the reach of many, who would otherwise have been left dreaming about education at such levels.

To this purpose, SNR Sons Charitable Trust successfully runs 14 organisations including hospitals and several educational Institutions, namely,

1. Sri Ramakrishna Multi-speciality Hospital
2. Sri Ramakrishna Dental College & Hospital
3. Sri Ramakrishna Engineering College
4. Sri Ramakrishna Institute of Technology
5. Sri Ramakrishna College of Arts & Science for Women
6. Sri Ramakrishna College of Arts & Science
7. Sri Ramakrishna Institute of Paramedical Sciences
8. College of Pharmacy
9. College of Nursing
10. College of Physiotherapy
11. Sri Ramakrishna Polytechnic College
12. Sri Ramakrishna Advanced Training Institute
13. Sri Ramakrishna Matriculation Hr. Sec School, CBE
14. Sri Ramakrishna Matriculation Hr. Sec School,
Vatamalaipalayam
15. Sri Ramakrishna Central School (CBSE)

SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL

VISION

An Educational Hub for weaving bespoke Masters in Dental Sciences who will excel in providing the best of care & sustained Quality of Life to their community on par with global competencies.

MISSION

- Develop and sustain a learner-centered educational environment that fulfils contemporary & future needs of our stakeholders.
- Provide excellent, patient-centered health care that is evidence based and sustains good quality of life for all.
- Support to be preeminent in basic, clinical, translational and population-based research that is relevant to the science and practice of Dentistry.
- Upgrade and expand teaching, research and clinical care facilities and infrastructure continually and on par with global standards.
- Enhance and maintain a supportive and humanistic environment that emphasizes on values and ethics in service to the community.

ABOUT SRDC& H

Sri Ramakrishna Dental College & College & Hospital (SRDCH) has a quality policy and it has implemented the Quality system ISO 9001:2015, to become a world class Institution. Our College started in the year 2000 with an annual intake of 60 students for UG courses and since 2011; it has been increased to 100 students. In the year 2012, our College was permitted to start MDS course in 5 clinical specialties. We are affiliated with the Tamilnadu State Dr. MGR Medical University. We are approved to conduct Under Graduate & Post Graduate courses by Dental Council of India and the Ministry of Health & Family Welfare, Government of India, New Delhi.

OUR STRENGTH:

- o We are an ISO 9001:2015 accredited Organization.
- o We are in the process of obtaining NAAC Accreditation & NABH Accreditation for our College & Hospital.
- o We are located in the heart of the city.
- o We are one of the top dental Colleges in Tamilnadu.
- o We have strong alumni of nearly 1500 students.
- o We offer out-reach programs in our various peripheral centers.
- o We also provide mobile dental care services to people with special needs, who are unable to avail our services in the dental College & Hospital.
- o We provide state of the art lab facilities in all our specialties.
- o We have a comprehensive, single point of care, tertiary clinic that can provide the best of services for Oral Rehabilitation using the latest in dental technologies, including Dental Implants, Lasers, Aesthetic Dentistry, Geriatric Dentistry, Pediatric Dentistry, Microscopic Dentistry and much more on par with global care standards.

- o We are enablers of Life Long Learning & Continuous Professional Development for Dental Professionals by imparting courses, programs for knowledge updates and skill enhancement, enrichment in various areas of interest for Dentists.

Courses Offered

Undergraduate Program

B.D.S 5 year course (including internship programme)
(Recognized by Dental Council of India & Affiliated to The TN Dr. MGR Medical University, Chennai)

Postgraduate Program

(Recognized by Dental Council of India & Affiliated to The TN Dr. MGR Medical University, Chennai)

- 1) Orthodontics & Dentofacial Orthopedics
- 2) Prosthodontics & Crown & Bridge
- 3) Conservative Dentistry & Endodontics
- 4) Oral & Maxillofacial Surgery
- 5) Periodontics

Certificate Course in Implantology Program

LIFE @SRDCH- Facilities and Amenities

SRDCH is a verdant campus nestled in the heart of Coimbatore city at SNR college road, NavaIndia. It is adjacent to the bustling educational area of Peelamedu and the neighbourhood boasts excellent amenities and connectivity. The campus houses a uniquely designed college and hospital building spread over 1,80,000 sq.feet, women's and the men's hostel, the staff quarters and play ground. The campus has access to major banks, ATMs, pharmacies and departmental stores.

At SRDCH, we recognize the potential, the challenges and the needs of today's dental student. In order to provide them with holistic education and equip emerging dental professionals with skills on par with global competitive standards, SRDCH offers the best in terms of infrastructure, co-curricular and extra-curricular opportunities.

Teaching Aids

All classrooms are Information and Communication Technology (ICT) enabled. The Classrooms are fitted with LCD Projector, TV, OHP facilities and audiosystem.

Library

Our SRDCH Central Library is well equipped to support & encourage scholarly communications & professional development. Presently our library has around 4500 books, 24 international journals, e- consortium for students & staffs. Free online journals are made available to our students any time. We also have unique management system that ensures easy access to all back volumes of journals from 2006 till date. The library system & staffs are meticulously focused for providing comfortable, user friendly environment so as to enable learning & knowledge creation.

Mentoring

SRDCH seeks to make the tenure of a student in college a nourishing and nurturing experience. Each student is assigned a staff Mentor / Institutional Guardian who will provide guidance, help and advice the student personally throughout the duration of the course. This paves the way for academic and personal support to the student as they cope with academic and personal growth.

Counselling

Qualified behavioral therapists are available on campus to help and counsel students who experience difficulties in conforming to the needs of student life. This facilitates confidential support and early intervention to enable students to overcome obstacles to development and well-being.

Scientific and Academic Forum

Scientific and Academic Forum oversees and co-ordinates the activities of the various Scientific and Academic activities of the college. It's a common forum to initiate Curricular and Co-curricular activities to enhance more qualitative work amongst the students & faculty from the institution.

Scientific and Academic Forum works with the Institutional Review Board (IRB) identify the potential presentable material through scrutiny and uplift the standard & quality of presentation with relevance to the present national and international standards.

Scientific and Academic Forum oversees the activities of clinical society meeting within the college and works along with the dental educational unit (DEU), co-curricular activities of the Academic cell, Teacher training activities and organises other events to meet out the Departmental and Institutional objectives.

CDE Programmes

Each Department organizes Seminars, Lectures and hands on courses by visiting Faculty in order to provide students with varied learning opportunities. These CDE Programmes are accredited by The Tamil Nadu Dental Council. They ensure beyond curriculum learning opportunities and updated knowledge of emerging trends.

Cultural and Sports activities

To bring out the latent histrionic talents of students, the student council organizes inter class cultural competitions and sports activities every year. The students are encouraged to participate in various cultural and scientific seminars and conferences conducted by the IDA and other reputed universities.

The college encourages participation in various clubs that inculcate a strong sense of social responsibility in the student. Activities that contribute

to team building, administrative and altruistic capabilities are the focus of three clubs that find wide membership and participation.

1. Youth Red Cross
2. Red Ribbon Club
3. National Social Service (NSS)

Gold Medals:

The Institution honours the toppers in every subject by giving following gold medals during the Graduation Day ceremony :-

- R. Chinnasamy Naidu Gold Medal in Prosthodontics and Crown. & Bridge
- Prof. P.R. Ramaswami Naidu Gold Medal in Periodontics
- Dr. S. Rangachari Gold Medal in Orthodontics
- Dr. Veerabahu IDS Endowment Gold Medal in Oral Surgery
- Smt. B. Saradhamani Endowment Gold Medal in Conservative Dentistry & Endodontics
- Dr. J. Dinakar Endowment Gold Medal in Oral Pathology & Oral Microbiology
- Dr. Anil Kohli Gold Medal for Best Outgoing Final Year Student
- SRDCH Alumni Gold Medal for Overall Best Outgoing Student (I to IV Years)

Alumni Association

The College has an alumni association which organizes the alumni meet annually. The alumni of the institution engage in periodic feedback and improvement of college and have taken the onus of regular philanthropic work. The alumni are actively involved in all academic and extension activities of the institution.

Hostel

The college has separate hostel for boys and girls. The girls hostel has 116 rooms (30 individual rooms) and the boys hostel has 21 rooms (5 individual rooms).

The hostel inmates are provided with well furnished and well ventilated rooms for both UG and PG students. There is 24 X 7 security and medical emergency care for students. The hostels have In-house warden, supervisor and helpers to take care of the student.

The hostel is provided with mess facility providing hygienic and homely food which serves both vegetarian and non-vegetarian food. Laundromat facilities are available on campus. The students are provided with Indoor and outdoor sports facilities, recreation room, dining hall and other facilities.

Hostel Residents are permitted to go out for their personal work during the following timing.

Boys / Girls Hostel:

On working days	:	4.00 P.M. to 6.30 P.M.
On Sundays and Holidays	:	8.00 A.M. to 7.30 P.M.

The visitors can meet the inmates only as per the following schedule.

Boys / Girls Hostel:

On working days	:	4.00 P.M. to 6.30 P.M.
On Sundays and Holidays	:	8.00 A.M. to 7.30 P.M.

MESS Timings

Breakfast	:	7.00 A.M. – 8.30 A.M.
Lunch	:	12.00 P.M. – 2.00 P.M.
Snacks	:	4.00 P.M. – 5.00 P.M.
Dinner	:	7.30 P.M. – 9.00 P.M.

STAFF DETAILS

ORAL PATHOLOGY

Dr. J. Dinakar	Principile,Prof&HOD
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PROSTHODONTICS

Name with Qualification	Designation
Dr.G.R.Ragul	Professor & HOD
Dr. Anjana Kurien	Professor
Dr. M. Arun	Reader
Dr. N. Vandana	Reader
Dr. S. Ashwin Devanarayanan	Senior Lecturer
Dr. Aparna S Kumar	Senior Lecturer
Dr. R. Vaishnavi	Senior Lecturer
Dr.L.Vinith	Senior Lecturer
Dr.V.P.Susmita	Senior Lecturer

ORAL PATHOLOGY

Name with Qualification	Designation
Dr. S. Gowri	Reader
Dr. E.T. Ann Tryphena	Senior Lecturer
Dr. K.C. Urmila	Lecturer
Dr. M. Mathan Kumar	Lecturer
Dr.M. Varshini	Senior Lecturer
Dr. G Harshini	Senior Lecturer

PUBLIC HEALTH DENTISTRY

Name with Qualification	Designation
Dr. M.J. Mathew	Reader & HOD
Dr. P. Jagan	Senior Lecturer
Dr. Arun. K. Simon	Senior Lecturer
Dr. N. Priscilla Joys	Senior Lecturer
Dr. D. Mohamed Kalifa	Lecturer
Dr.A.Kiruthika	Lecturer

CONSERVATIVE

Name with Qualification	Designation
Dr. V. Prabhakar	Professor & HOD
Dr. Minu Koshy	Professor
Dr. Subha Anirudhan	Professor
Dr. P. Ambalavanan	Reader
Dr. V. Gayathri	Senior Lecturer
Dr. Remya Varghese	Senior Lecturer
Dr. S. Hari Baskar	Senior Lecturer
Dr. S. Sakthivel	Senior Lecturer
Dr. Poojitha Viswanath	Senior Lecturer
Dr.J Anitha	Senior Lecturer
Dr. R.M. Selva Rajan	Lecturer
Dr. J. Surya	Lecturer

ORAL MEDICINE AND RADIOLOGY

Name with Qualification	Designation
Dr. P. Vennila	Reader & HOD
Dr. Sidra Bano	Senior Lecturer
Dr.G Hemcle shalma	Senior Lecturer
Dr.A.Arun Prasath	Senior Lecturer
Dr. S. Renuka	Lecturer

ORAL AND MAXILLOFACIAL SURGERY

Name with Qualification	Designation
Dr. L. Deepanandan	Profe&HOD
Dr. M.S. Senthilkumar	Professor
Dr. R. Kannan	Professor
Dr. M.A.I. Munshi	Senior Lecturer
Dr. R.S. Karthik	Senior Lecturer
Dr. S. Shilpa Sunil	Senior Lecturer
Dr. Ronak Nazir Kaul	Senior Lecturer
Dr.G.Aswath	Senior Lecturer
Dr. S. Viswanathan	Lecturer

ORTHODONTICS

Name with Qualification	Designation
Dr. R.K. Vijayakumar	Prof&HOD
Dr. A.S. Apros Kanna	Reader
Dr. S. Dhivya Kanya	Senior Lecturer
Dr. S. Fayyaz Ahamed	Senior Lecturer
Dr.A. Kavin Prasanth	Senior Lecturer
Dr.D.V.Suganya	Senior Lecturer

PERIODONTICS

Name with Qualification	Designation
Dr. Koshy Chithresan	Prof&HOD
Dr.Aparna Ragul	Professor
Dr. J. Srihari	Professor
Dr. M. Praveen Krishna	Reader
Dr. Arun Maradi	Reader
Dr. R. Rajesh	Senior Lecturer
Dr. M. Maria Subash Aaron	Senior Lecturer
Dr.R.Poornima	Senior Lecturer
Dr. A. Cynthia Christie	Lecturer

PEDODONTICS

Name with Qualification	Designation
Dr. S. Karthikeyani	Prof&HOD
Dr. R. Bharathan	Reader
Dr. R. Karthikeyan	Senior Lecturer
Dr.N.C.Sri Hari	Senior Lecturer
Dr.A.Niranjana	Senior Lecturer
Dr. B. Menaka Devi	Lecturer
Dr. S. Vimala	Lecturer

BASIC SCIENCE DEPARTMENT STAFF DETAILS

ANATOMY

Name with Qualification	Designation
Dr. K Illavenil	Reader
Mr. V. Senthil Prabhu	Lecturer

PHYSIOLOGY

Name with Qualification	Designation
Dr. M. Suresh	Reader & HOD
Dr.A.S.Kanitha Priya	Senior Lecturer
Dr. U. Neelamegam	Lecturer

BIOCHEMISTRY

Name with Qualification	Designation
Dr. K. Sumathi	Reader
Dr. R. Muthuvel	Reader
Mr. V. Ramesh	Lecturer

PHARMACOLOGY

Name with Qualification	Designation
Dr. N. Paramasivan	Prof&HOD
Mrs. M. Kanaha	Lecturer
Dr. S. Nathiya	Lecturer

GENERAL PATHOLOGY

Name with Qualification	Designation
Dr. Veena Jeyaraj	Senior Lecturer
Dr. T. Sethumadhavan	Senior Lecturer
Dr. M.L.Raman	Lecturer

MICROBIOLOGY

Name with Qualification	Designation
Dr. C. Gandhimathi	Reader&HOD
Mrs. Vinithra Suresh	Lecturer
Ms. M. Kousalya	Lecturer

GENERAL MEDICINE

Name with Qualification	Designation
Dr. M. Ramasamy	Prof &HOD
Dr. L. Valli	Lecturer

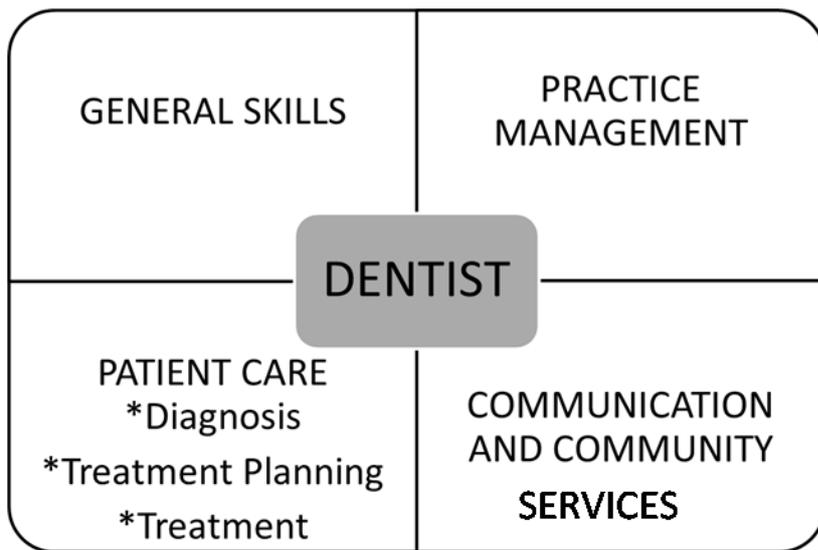
GENERAL SURGERY

Name with Qualification	Designation
Dr. S. Palanivelu	Professor&HOD
Dr. S. Jothi Arunachalam	Reader
Dr.S Praveen Kumar	Senior Lecturer
Dr.V.E.Gothainayaki	Lecturer

ANAESTHESIOLOGY

Name with Qualification	Designation
Dr. L. Sankar Kumar	Reader & HOD
Dr. N. Shilfiya	Lecturer

On completion of the course, the Dental Graduate is expected to possess the following competencies:

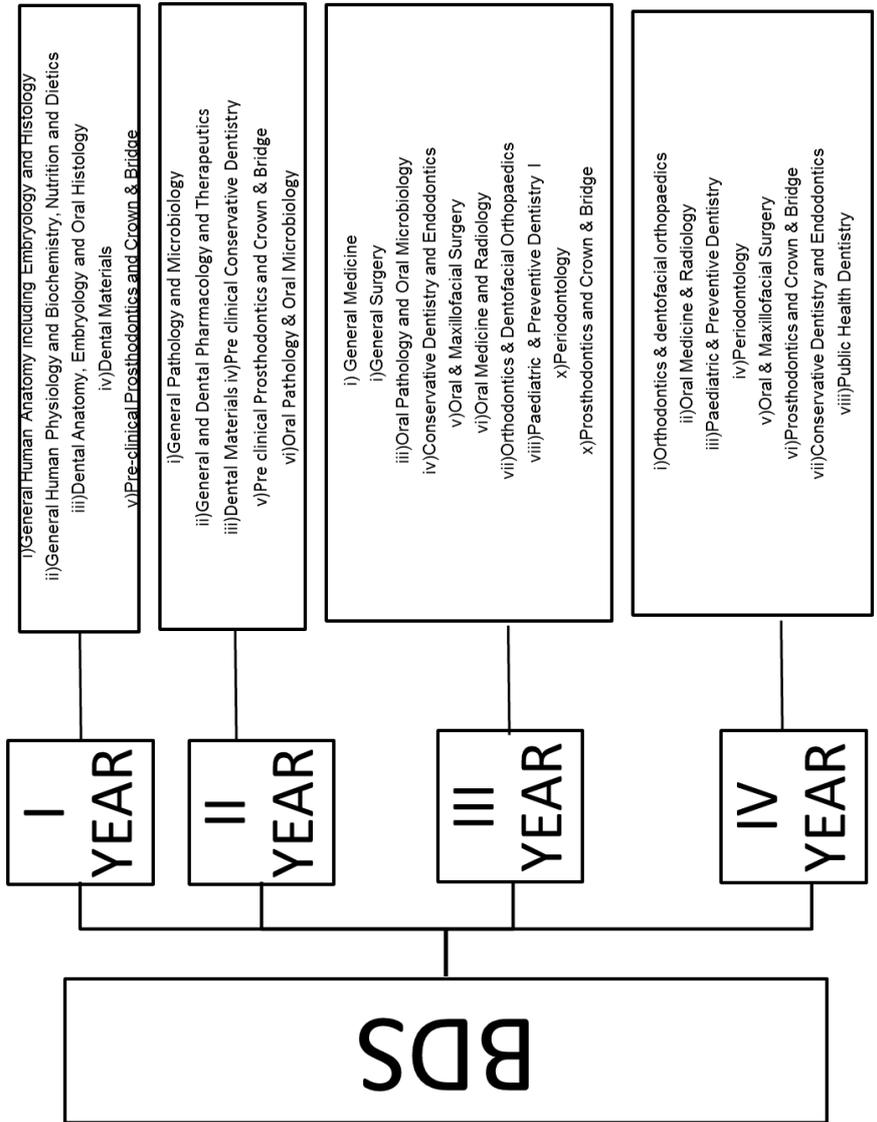


Source: <http://www.dciindia.gov.in/Dentistact1948.aspx>

OUTLINE OF YEARS OF STUDY

The undergraduate dental programme leading to BDS Degree shall be of 4 (four) Academic years with 240 teaching days in each academic year, plus one year paid rotating Internship in a dental college.

YEAR-WISE SUBJECTS



EXAMINATION PATTERN

Evaluation of the dental student is a continuous process. At SRDCH, the student is encouraged to conduct regular self-assessment as a motivational exercise. Based on the DCI and the TamilnaduDr.MGR Medical University regulations, evaluation comprises of two processes:

1. Formative -Workplace based assessment
2. Summative -internal assessment/university examinations

Formative Assessment:

The Assessment will evaluate the knowledge, skills and attitudes of the student throughout the academic year. Three sessional examinations are conducted in a year to periodically assess student academic progression. In addition to these sessional examinations, the students are evaluated based on assignments, record work completion, co-curricular activities such as seminars, group discussions and other subject specific activities. Student attitudes such as communication, attributes of professionalism and ethical behavior is also monitored and will be considered for formative assessment grading.

It is essential that the student has 75% attendance in theory and in practical hours in order to appear for the University examinations. Formative assessment scores and attendance details are regularly updated to the University.

Summative Assessment:

Students of respective academic years appear for the University examinations in the under mentioned subjects.

I B.D.S. Examination:

1. General anatomy including embryology and histology
2. General human physiology and biochemistry
3. Dental Anatomy, Embryology and Oral Histology

II B.D.S. Examination:

1. General pathology and Microbiology
2. General and dental pharmacology and therapeutics
3. Dental Materials
4. Pre Clinical Conservative – Only Practical and Viva Voce
5. Pre Clinical Prosthodontics – Only Practical and Viva Voce

III B.D.S. Examination:

- 1.General Medicine
- 2.General Surgery
- 3.Oral Pathology and Oral Microbiology

IV B.D.S. Examination

- 1.Public Health Dentistry
2. Periodontology
3. Orthodontics and DentofacialOrthopaedics
4. Oral Medicine and Radiology
5. Oral & Maxillofacial Surgery
6. Conservative and Endodontics
7. Prosthodontics and Crown & Bridge
8. Paediatric and Preventive Dentistry

The score pattern is based on the following matrix as specified by the TN Dr. MGR Medical University. Fifty percent of the total marks in any subject computed as aggregate for theory, i.e., written, viva voce and internal assessment and practicals including internal assessment, separately is essential for a pass in all years of study. For declaration of pass in a subject, a candidate shall secure 50% marks in the University examination both in Theory and Practical/ Clinical examinations separately.

MARKS DISTRIBUTION IN EACH SUBJECT :

Each subject shall have a maximum of 200 marks.

Theory	100
Practical/ Clinical	100

Theory - 100

University written exam	70
Viva Voce	20
Internal assessment (Written)	10

Total	100

Practicals/ clinicals - 100

University Exam	90
Internal assessment (Written)	10

Total	100

Practical and Viva Voce Only in University Examination

Pre-clinical Prosthodontics	
Pre-clinical Conservative Dentistry.....	
Internal Assessment	- 20
Practical	- 60
Viva Voce	- 20

	100



**SRI RAMAKRISHNA
DENTAL COLLEGE & HOSPITAL**

(Educational Service : SNR Sons Charitable Trust)

Affiliated to the Tamilnadu Dr. M.G.R. Medical University, Chennai.
Recognised by Dental Council of India, New Delhi



TIME TABLE 2019-2020

DAY	FIRST YEAR TIME TABLE			
	8.00 A.M TO 9.00 A.M	9.00 A.M TO 10.00 A.M	10.00 A.M TO 10.30 A.M	10.30 AM to 11:30 AM
MONDAY	ANATOMY	BIOCHEMISTRY	ORAL HISTOLOGY	ORAL HISTOLOGY (A,B) / DENTAL MATERIALS (C,D)
TUESDAY	PHYSIOLOGY	ORAL HISTOLOGY	ANATOMY DISSECTION (C,D) / PRECLINICAL PROSTHODONTICS (A,B)	
WEDNESDAY	BIOCHEMISTRY	PHYSIOLOGY	ORAL HISTOLOGY PRA	ORAL HISTOLOGY (C,D) / DENTAL MATERIALS(A,B)
THURSDAY	DENTAL MATERIALS	ORAL HISTOLOGY	ORAL HISTOLOGY PRA	
FRIDAY	ANATOMY	PHYSIOLOGY	ANATOMY DISSECTION (A,B), PRECLINICAL PROSTHODONTICS(C,D)	
SATURDAY	PHYSIOLOGY	ANATOMY	BIOCHEMISTRY	SKILL CATCHERS
WEDNESDAY	Break			1 PM TO 2 PM LUNCH BREAK
				2.00 P.M TO 4.00 P.M
				ANATOMY (A) PHYSIOLOGY (B) BIOCHEMISTRY (C) ORAL HISTOLOGY (D)
				ANATOMY (B) PHYSIOLOGY (C) BIOCHEMISTRY (D) ORAL HISTOLOGY (A)
				1. BEHAVIOR SCIENCE (2 cfs) 2. MENTOR MEETING (1cfs) 3. SKILL CATCHERS (1cfs)
				ANATOMY (C) PHYSIOLOGY (D) BIOCHEMISTRY (A) ORAL HISTOLOGY (B)
				ANATOMY (D) PHYSIOLOGY (A) BIOCHEMISTRY (B) ORAL HISTOLOGY (C)
				SKILL DEVELOPMENT

WEDNESDAY

I week – Behavioral Science (PHID)

II week - Behavioral Science (PEDO)

III week – Skill Catchers (first month- ANATOMY, second month – PHYSIOLOGY, third month – BIOCHEMISTRY, fourth month – DENTAL ANATOMY)

IV week – Mentor Meeting



SECOND YEAR TIME TABLE

	8:00 – 9:00 A.M	9.00-11.00AM	11.00AM-1.00PM	1 PM TO 2 PM LUNCH BREAK	2.00PM-4.00PM
MONDAY	DENTAL MATERIALS	PROSTHO(A)/CONS(B) DENTAL MATERIALS(C)	PHARM(A)/PATH(B) MICRO(C)		PROSTHO(B)/CONS(C) DENTAL MATERIALS(A)
TUESDAY	PHARM	PROSTHO(B)/CONS(C) DENTAL MATERIALS(A)	PHARM(B)/PATH(C) MICRO(A)		PROSTHO(C)/CONS(A) DENTAL MATERIALS(B)
WEDNESDAY	MICROBIOLOGY	PROSTHO(C)/CONS(A) DENTAL MATERIALS(B)	PROSTHO THEORY		ORALPATHOLOGY PRA
THURSDAY	PATHOLOGY	PROSTHO(A)/CONS(B) DENTAL MATERIALS(C)	PHARM(C)/PATH(A) MICRO(B)		1. BEHAVIOR SCIENCE (2 cls) 2. MENTOR MEETING (1cls) 3. SKILL CATCHERS (1cls)
FRIDAY	PATHOLOGY	PROSTHO(B)/CONS(C) DENTAL MATERIALS(A)	DENTAL MATERIALS		PROSTHO(A)/CONS(B) DENTAL MATERIALS(C)
SATURDAY	ORAL PATH	PROSTHO(C)/CONS(A) DENTAL MATERIALS(B)	PHARM		SKILL DEVELOPMENT
THURSDAY			MICRO		

THURSDAY

I week – Skill Catchers (first month- MICRO, second month – PATH, third month – PHARM, fourth week – DENTAL MATERIALS,

fifth month – PRE-CLINICAL, PROSTHO, sixth month – PRE-CLINICAL, CONSERVATIVE)

II week - Behavioral Science (PEDO)

III week – Behavioral Science (PHD)

IV week – Mentor Meeting



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THIRD YEAR TIME TABLE

	8 AM TO 9 AM	9:00 – 10:00	10 AM TO 10:30 AM	10:30 AM TO 11:30 AM	11:30 AM TO 1 PM	1 PM TO 2 PM LUNCH BREAK	2 PM TO 4 PM
MONDAY	ORAL PATHOLOGY	CONSERVATIVE	BREAK	PERIODONTICS	ORTHO		CLINICAL POSTING
TUESDAY	GENERAL MEDICINE THEORY	GENERAL SURGERY		GENERAL SURGERY(A) CLINICALS / GENERAL MEDICINE (B) CLINICALS			CLINICAL POSTING
WEDNESDAY	GENERAL MEDICINE THEORY	GENERAL SURGERY		GENERAL SURGERY(B) CLINICALS / GENERAL MEDICINE (A) CLINICALS			CLINICAL POSTING
THURSDAY	PEDODONTICS	ORAL PATHOLOGY		CLINICAL POSTING			SKILL CATCHERS (3 cls) MENTOR MEETING (1 cls)
FRIDAY	ORAL SURGERY	ORAL PATHOLOGY		ORAL PATHOLOGY PRA			CLINICAL POSTING
SATURDAY	ORAL MEDICINE	PROSTHODONTICS		PHD BIOETHICS/JURISPRUDENCE	FORENSIC OP/OMR		SKILL DEVELOPMENT



**SRI RAMAKRISHNA
DENTAL COLLEGE & HOSPITAL**

(Educational Service : SNR Sons Charitable Trust)

Affiliated to the Tamilnadu Dr. M.G.R. Medical University, Chennai.
Recognised by Dental Council of India, New Delhi



FINAL YEAR TIME TABLE

	8 AM TO 9 AM	9 AM TO 1 PM	1 PM TO 2 PM LUNCH BREAK	2 PM TO 3 PM	3 PM TO 4 PM
MONDAY	ORAL MEDICINE	CLINICAL POSTING		PERIODONTICS (1,2 weeks), PEDO(3 rd week)	PUBLIC HEALTH DENTISTRY
TUESDAY	PROSTHODONTICS			CONSERVATIVE	PUBLIC HEALTH DENTISTRY (1,2 week)
WEDNESDAY	ORTHODONTICS			PROSTHO CROWN AND BRIDGE PRACTICAL (A+B)	ORAL SURGERY (3,4 th week)
THURSDAY	ORAL SURGERY				
FRIDAY	PERIODONTICS			FULL DAY CLINICAL POSTING	
SATURDAY	CONSERVATIVE			PEDODONTICS	PROSTHODONTICS
					FULL DAY CLINICAL POSTING

SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL

THIRD YEAR BDS AUG 2020 BATCH CLINICAL POSTING – I

A	B	C	D	E
PROSTHO	CONSERVATIVE	PERIO O MED	ORAL SURG	PEDO ORTHO
PEDO ORTHO	PROSTHO	CONSERVATIVE	PERIO O MED	ORAL SURG
ORAL SURG	PEDO ORTHO	PROSTHO	CONSERVATIVE	PERIO O MED
PERIO O MED	ORAL SURG	PEDO ORTHO	PROSTHO	CONSERVATIVE
CONSERVATIVE	PERIO O MED	ORAL SURG	PEDO ORTHO	PROSTHO

SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL

THIRD YEAR BDS AUG 2020 BATCH CLINICAL POSTINGS- II

A	B	C	D	E
PROSTHO	CONSERVATIVE	PERIO O MED	ORAL SURG	PEDO ORTHO
PEDO ORTHO	PROSTHO	CONSERVATIVE	PERIO O MED	ORAL SURG
ORAL SURG	PEDO ORTHO	PROSTHO	CONSERVATIVE	PERIO O MED
PERIO O MED	ORAL SURG	PEDO ORTHO	PROSTHO	CONSERVATIVE
CONSERVATIVE	PERIO O MED	ORAL SURG	PEDO ORTHO	PROSTHO

SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL

FINAL YEAR BDS AUG 2020 BATCH CLINICAL POSTINGS - I

A	B	C	D	E	F
CONSERVATIVE	COM DEN	ORAL SURG	ORTHO PEDO PERIO	PROSTHO	PERIO O MED ORTHO
PERIO O MED ORTHO	CONSERVATIVE	COM DEN	ORAL SURG	ORTHO PEDO PERIO	PROSTHO
PROSTHO	PERIO O MED ORTHO	CONSERVATIVE	COM DEN	ORAL SURG	ORTHO PEDO PERIO
ORTHO PEDO PERIO	PROSTHO	PERIO O MED ORTHO	CONSERVATIVE	COM DEN	ORAL SURG
ORAL SURG	ORTHO PEDO PERIO	PROSTHO	PERIO O MED ORTHO	CONSERVATIVE	COM DEN
COM DEN	ORAL SURG	ORTHO PEDO PERIO	PROSTHO	PERIO O MED ORTHO	CONSERVATIVE

SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL

FINAL YEAR BDS AUG 2020 BATCH CLINICAL POSTINGS - II

A	B	C	D	E	F
CONSERVATIVE	COM DEN	ORAL SURG	ORTHO PEDO PERIO	PROSTHO	PERIO O MED ORTHO
PERIO O MED ORTHO	CONSERVATIVE	COM DEN	ORAL SURG	ORTHO PEDO PERIO	PROSTHO
PROSTHO	PERIO O MED ORTHO	CONSERVATIVE	COM DEN	ORAL SURG	ORTHO PEDO PERIO
ORTHO PEDO PERIO	PROSTHO	PERIO O MED ORTHO	CONSERVATIVE	COM DEN	ORAL SURG
ORAL SURG	ORTHO PEDO PERIO	PROSTHO	PERIO O MED ORTHO	CONSERVATIVE	COM DEN
COM DEN	ORAL SURG	ORTHO PEDO PERIO	PROSTHO	PERIO O MED ORTHO	CONSERVATIVE

**SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL
CRI CLINICAL POSTINGS FOR AUG 2019 BATCH**

A	B	C	D	E	F
O SUR	PH DEN	PEDO	PH DEN	CON DEN	PROSTHO
ORTHO	PH DEN O SUR	O PATH ELEC	PERIO	OR MED	PROSTH O PH DEN
PROSTHO	O SUR	PH DEN	PEDO	PH DEN	CON
PH THO DEN	ORTHO	PH DEN O SUR	ORAL PATH ELEC	PERIO	OR MED
CONS DEN	PROSTHO	O SUR	PH DEN	PEDO	PH DEN
OR MED	PROSTH O PH DEN	ORTHO	PH DEN O SUR	O PATH ELEC	PERIO
PH DEN	CON DEN	PROSTHO	O SUR	PH DEN	PEDO
PERIO	OR MED	PROSTH O PH DEN	ORTHO	PH DEN O SUR	ORAL PATH ELEC
PEDO	PH DEN	CON DEN	PROSTHO	O SURG	PH DEN
ORAL PATH ELE C	PERIO	OR MED	PROST HO PH DEN	ORTHO	PH DEN O SUR
PH DEN	PEDO	PH DEN	CON DEN	PROSTHO	O SURG
O SUR PH DEN	ORAL PATH ELEC	PERIO	OR MED	PROSTH O PH DEN	ORTHO

SECOND YEAR SESSIONAL EXAM SCHEDULE FOR FEBRUARY 2020 BATCH**II SESSIONAL: 1.00 PM TO 4.00 PM**

DATE	DAY	SUBJECT
04.09.2019	WEDNESDAY	General Pathology & Microbiology
05.09.2019	THURSDAY	Pharmacology
06.09.2019	FRIDAY	Dental Materials

III SESSIONAL: 1.00 PM TO 4.00 PM

DATE	DAY	SUBJECT
02.12.2019	MONDAY	General Pathology & Microbiology
03.12.2019	TUESDAY	Pharmacology
04.12.2019	WEDNESDAY	Dental Materials

THIRD YEAR SESSIONAL EXAM SCHEDULE FOR FEBRUARY 2020 BATCH**II SESSIONAL: 9.00 AM TO 12.00 PM**

DATE	DAY	SUBJECT
04.09.2019	WEDNESDAY	General Medicine
05.09.2019	THURSDAY	General Surgery
06.09.2019	FRIDAY	Oral Pathology

III SESSIONAL: 9.00 AM TO 12.00 PM

DATE	DAY	SUBJECT
02.12.2019	MONDAY	General Medicine
03.12.2019	TUESDAY	General Surgery
04.12.2019	WEDNESDAY	Oral Pathology

FINAL YEAR SESSIONAL EXAM SCHEDULE FOR FEBRUARY 2020 BATCH**II SESSIONAL: 1.00 PM TO 4.00 PM**

DATE	DAY	SUBJECT
04.09.2019	WEDNESDAY	Oral Medicine and Radiology
05.09.2019	THURSDAY	Pedodontics
06.09.2019	FRIDAY	Orthodontics
09.09.2019	MONDAY	Periodontics
12.09.2019	THURSDAY	Prosthodontics
13.09.2019	FRIDAY	Conservative & Endodontics
16.09.2019	MONDAY	Oral Surgery
17.09.2019	TUESDAY	Public Health Dentistry

III SESSIONAL: 1.00 PM TO 4.00 PM

DATE	DAY	SUBJECT
02.12.2019	MONDAY	Oral Medicine and Radiology
03.12.2019	TUESDAY	Pedodontics
04.12.2019	WEDNESDAY	Orthodontics
05.12.2019	THURSDAY	Periodontics
06.12.2019	FRIDAY	Prosthodontics
09.12.2019	MONDAY	Conservative & Endodontics
10.12.2019	TUESDAY	Oral Surgery
11.12.2019	WEDNESDAY	Public Health Dentistry

FIRST YEAR SESSIONAL EXAM SCHEDULE FOR
AUGUST 2020 BATCH

I SESSIONAL: 9.00 AM TO 12.00 PM

DATE	DAY	SUBJECT
02.12.2019	MONDAY	General Anatomy
03.12.2019	TUESDAY	Physiology & Biochemistry
04.12.2019	WEDNESDAY	Dental Anatomy

II SESSIONAL: 9.00 AM TO 12.00 PM

DATE	DAY	SUBJECT
02.03.2020	MONDAY	General Anatomy
03.03.2020	TUESDAY	Physiology & Biochemistry
04.03.2020	WEDNESDAY	Dental Anatomy

III SESSIONAL: 9.00 AM TO 12.00 PM

DATE	DAY	SUBJECT
08.06.2020	MONDAY	General Anatomy
09.06.2020	TUESDAY	Physiology & Biochemistry
10.06.2020	WEDNESDAY	Dental Anatomy

SECOND YEAR SESSIONAL EXAM SCHEDULE FOR
AUGUST 2020 BATCH

I SESSIONAL: 1.00 PM TO 4.00 PM

DATE	DAY	SUBJECT
02.12.2019	MONDAY	General Pathology & Microbiology
03.12.2019	TUESDAY	Pharmacology
04.12.2019	WEDNESDAY	Dental Materials

II SESSIONAL: 1.00 PM TO 4.00 PM

DATE	DAY	SUBJECT
02.03.2020	MONDAY	General Pathology & Microbiology
03.03.2020	TUESDAY	Pharmacology
04.03.2020	WEDNESDAY	Dental Materials

III SESSIONAL: 1.00 PM TO 4.00 PM

DATE	DAY	SUBJECT
08.06.2020	MONDAY	General Pathology & Microbiology
09.06.2020	TUESDAY	Pharmacology
10.06.2020	WEDNESDAY	Dental Materials

THIRD YEAR SESSIONAL EXAM SCHEDULE FOR
AUGUST 2020 BATCH

I SESSIONAL: 09.00 AM TO 12.00 PM

DATE	DAY	SUBJECT
02.12.2019	MONDAY	General Medicine
03.12.2019	TUESDAY	General Surgery
04.12.2019	WEDNESDAY	Oral Pathology

II SESSIONAL: 09.00 AM TO 12.00 PM

DATE	DAY	SUBJECT
02.03.2020	MONDAY	General Medicine
03.03.2020	TUESDAY	General Surgery
04.03.2020	WEDNESDAY	Oral Pathology

III SESSIONAL: 09.00 AM TO 12.00 PM

DATE	DAY	SUBJECT
08.06.2020	MONDAY	General Medicine
09.06.2020	TUESDAY	General Surgery
10.06.2020	WEDNESDAY	Oral Pathology

FINAL YEAR SESSIONAL EXAM SCHEDULE FOR
AUGUST 2020 BATCH

I SESSIONAL: 1.00 PM TO 4.00 PM

DATE	DAY	SUBJECT
02.12.2019	MONDAY	Oral Medicine and Radiology
03.12.2019	TUESDAY	Pedodontics
04.12.2019	WEDNESDAY	Orthodontics
05.12.2019	THURSDAY	Periodontics
06.12.2019	FRIDAY	Prosthodontics
09.12.2019	MONDAY	Conservative & Endodontics
10.12.2019	TUESDAY	Oral Surgery
11.12.2019	WEDNESDAY	Public Health Dentistry

II SESSIONAL: 1.00 PM TO 4.00 PM

DATE	DAY	SUBJECT
02.03.2020	MONDAY	Oral Medicine and Radiology
03.03.2020	TUESDAY	Pedodontics
04.03.2020	WEDNESDAY	Orthodontics
05.03.2020	THURSDAY	Periodontics
06.03.2020	FRIDAY	Prosthodontics
09.03.2020	MONDAY	Conservative & Endodontics
10.03.2020	TUESDAY	Oral Surgery
11.03.2020	WEDNESDAY	Public Health Dentistry

III SESSIONAL: 1.00 PM TO 4.00 PM

DATE	DAY	SUBJECT
08.06.2020	MONDAY	Oral Medicine and Radiology
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11.06.2020	THURSDAY	Periodontics
12.06.2020	FRIDAY	Prosthodontics
15.06.2020	MONDAY	Conservative & Endodontics
16.06.2020	TUESDAY	Oral Surgery
17.06.2020	WEDNESDAY	Public Health Dentistry

SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL

SL.NO	HOLIDAYS	DATE
1.	VINAYAGAR CHATHURTHI	02.09.2019
2.	MUHARRAM	11.09.2019
3.	GANDHI JAYANTHI	02.10.2019
4.	AYUTHA POOJA	07.10.2019
5.	VIJAYYA DASAMI	08.10.2019
6.	DEEPAVALI	27.10.2019
7.	MEELAD – UN - NABI	10.11.2019
8.	CHRISTMAS	25.12.2019
9.	NEW YEAR DAY	01.01.2020
10.	PONGAL CELEBRATION	13.01.2020
11.	PONGAL	15.01.2020
12.	THIRUVALLUVAR DAY	16.01.2020
13.	REPUBLIC DAY	26.01.2020
14.	MAHAVEER JAYANTHI	06.04.2020
15.	GOOD FRIDAY	10.04.2020
16.	TAMIL NEW YEAR/ DR. AMBEDKAR JAYANTHI	14.04.2020
17.	MAY DAY	01.05.2020
18.	RAMZAN	25.05.2020

IMPORTANT CONTACT NUMBERS

1. College Office:0422-2560381
2. Principal Office: 0422-2564688
3. Hostel : 0422-2565604
4. Warden Women's Hostel: 8489887872 (Dr.Cynthia Christie)
Men's hostel: 9894327778 (Dr.M.A.I. Munshi)
5. Anti-Ragging: antiragging@srdch.ac.in
6. Complaint Redressal Committee: grievance@srdch.ac.in
(Harassment + Disciplinary)

ANTI-RAGGING MEASURES

Ragging is strictly prohibited in the hostel and college.

An Act to prohibit ragging in educational institutions in the State of Tamil Nadu.

Tamil Nadu Prohibition of Ragging Act, 1997

The following Act of the Tamil Nadu Legislative Assembly received the assent of the Governor on the 14th February 1997 and is hereby published for general information.

Excerpts form Act No.7 of 1997

Be it enacted by the Legislative Assembly of the State of Tamil Nadu in the Forty eighth year of Republic India as follows:

Short title, extend commencement

This Act may be called the Tamil Nadu Prohibition of Ragging Act, 1997.

It extends to the whole of the state of Tamil Nadu.

It shall be deemed to have come into force on the 19th day of December 1996.

2) Definition

In this Act unless the context otherwise requires, "ragging" means display of noisy, disorderly conduct doing any act which causes or is likely to cause physical or psychological harm or raise apprehension or fear or shame or embarrassment to a student in any educational institution and includes.

a) teasing, abusing of playing practical jokes on, or causing hurt to such student or b) asking the students to do any act or perform something which such student will not in the ordinary course willingly do.

3) Prohibition of ragging

Ragging within or without any educational institution is prohibited.

4) Penalty of ragging

Whoever directly or indirectly commits, participates in, abets or propagates "ragging" within or without any educational institution, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine which may extend to ten thousand rupees.

5) Dismissal of Student

Any student convicted of an offence under section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution.

6) Suspension of student

(1) Without prejudice to the foregoing provisions, whenever any student complains of ragging to the Head of an Educational Institution, or to any other person responsible for the management of the educational institution he / she shall inquire into the same immediately and if found true shall suspend the student, who has committed the offence, from the educational institution.

(2) The decision of the Head of the Educational institution or the person responsible for the management of the Educational Institution that any student has indulged in ragging under sub-section (1) shall be final.

7) Deemed abetment

If the head of the educational institution or the person responsible for the management of the educational institution fails or neglects to take action in the manner specified in subsection (1) of section 6 when a complaint or ragging is made, such person shall be deemed to have abetted the offence of ragging and shall be punished as provided for in Section 4.

PROHIBITION OF RAGGING

Government of Tamilnadu has issued very strict instructions regarding ragging. Any students found or reported to have indulged in/encouraging ragging will be dismissed from the college and legal steps will be taken as per Tamilnadu Government Gazette Extraordinary Act No. 7 of 1997 and as per the order of the Honourable Supreme Court of India. The Ragging incident will also be reported to the university.

The Hon'ble Supreme Court of India has given a more comprehensive meaning of ragging as under;

“Ragging is any disorderly conduct, whether by words spoken or written, or by an act which has the effect of teasing, treating or handling with rude necessary student, indulging in rowdy or undisciplined activities which causes or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior students and which has

the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or a junior student”.

The students found to be involved in ragging will be suspended and may be handed over to the police. They may be dismissed from the college if found guilty in the enquiry conducted.

The students are advised not to involve themselves in any of the activities based on politics, caste and community. The students are advised to desist from indulging themselves in bad and unlawful activities, which may bring a bad name not only to themselves but also to the institution and organization. The students who are found to violate

the rules and regulations laid down by the college organization are liable for punishment including suspension or dismissal from the college.

“If any incidents of ragging come to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the institution.’ –

DCI letter No. DE 167-2008/A dated: 29.07.2008.

Anti Ragging Committee Members:

Dr. V. Prabhakar, Principal / Professor & HOD: 9894074488

Dr. Karpagam Janardhan, Professor & HOD : 8870157558

Dr. J. Dinakar, Registrar / Professor & HOD : 9843129572

Dr. Minu Koshy, Dean of Student Affairs / Professor: 9047446769

Dr. A. Cynthia Christie, Ladies Hostel Warden / Lecturer: 9994949720

Dr. M.A.I. Munshi, Gents Hostel Warden / Reader: 9894327778

GRIEVANCE REDRESSAL COMMITTEE (GRC)

The Institution provides a framework for students and interested stakeholders to express their grievances, if any, in a confidential manner. The grievance redressal committee, ensures that such issues are addressed in a confidential, time- bound and fair manner to the benefit of the concerned complainant. Grievances can be reported by filling the grievance forms that are available on all floors and in the hostel and dropping them in the complaint boxes. Grievance may also be conveyed through phone to any of the GRC members or by mailing the committee.

Committee members:

Name	Designation & Department
Dr.N.Paramasivam	Professor & Head, Pharmacology
Dr.M. Suresh	Reader & Head, Physiology
Dr.S. Karthikeyani	Professor & Head, Pedodontics
Dr.Ilavenil K	Reader & Head, Anatomy

Mail id: grievance@srdch.ac.in

**GENDER SENSITISATION COMMITTEE AGAINST SEXUAL
HARASSMENT (GSCASH)**

SRDCH is strongly committed to gender equity and safety at the institution. It reiterates the principles enforced by the Government of India in the Vishaka guidelines and in the Sexual harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act of 2013. SRDCH has a strict Institutional policy and has set down a clear framework for dealing with issues of gender harassment. SRDCH realizes that the safety of the staff and students is paramount to a healthy work environment. The GSCASH committee is constituted as follows:

Name	Designation & Department
Dr. Ilavenil K	Reader & HOD, Anatomy
Dr. P.Vennila	Reader & HOD, Oral Medicine and Radiology
Dr. Koshy Chithresan	Vice-Principal; Professor & HOD, Periodontics
Dr. G.R .Rahul	Professor & HOD, Prosthodontics
Ms. Aparna	SRH FORWARD
Ms. S. Priya	Advocate
Mrs. Jayalakshmi	Librarian
Dr. Samara Ayesha	PG Representative (Orthodontics)
K.ShahinBanu	CRRI representative
Ms. Keerthana.G	IV year U.G Student's Representative
Ms.S.SivagamiNachiyar	III year U.G Student's Representative
SmitaPreman K.	II year U.G Student's Representative
JenishaShine.R	I year U.G Student's Representative

Mail id for complaints : gscash@srdch.ac.in

Contact Number for Complaints : *

The committee deals with complaints in a fair, confidential and time bound manner. However, the greatest thrust area of the committee is in prevention of such acts through adequate monitoring and sensitization activities.

**COMMITTEE TO MONITOR ADHERENCE TO CODE OF
CONDUCT (CMACC)**

The committee is responsible for general enforcement of the Code of conduct in SRDCH. Committee members will develop and administer the Code of Conduct, educate the stakeholders about the Code and continually monitor the adherence of the staff and students to the Code. Compliance issues/breach of conduct will be handled by the Grievance Redressal Committee separately.

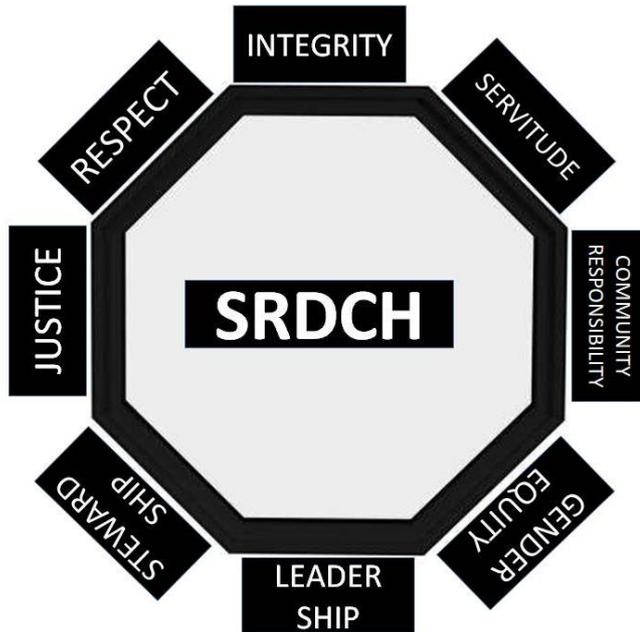
Responsibility:

The following members constitute the committee. Special members may be invited if deemed necessary.

1. Management representative
2. The Principal
3. Members of the Grievance Redressal Committee
4. Administrative officer

RULES AND REGULATIONS

Every member of the SRDCH family will be committed to the under mentioned principles and values. They will be the hallmark traits of an SRDCian in all endeavours and interpersonal communication.



1. LEAVE RULES

Application for leave must be submitted in advance in the prescribed format, signed by the HOD before being approved by the Principal. Any leave availed without prior permission should be justified by proper proof such as medical certificate and leave letter from parents.

2. BEHAVIOUR – CODE OF CONDUCT

- a. Students should attend the college in uniform along with their identity cards and name badges.
- b. Students are expected to be punctual to class.
- c. For any function, conference or meeting, students should get prior permission from the Principal / Director.
- d. They are advised to be polite to elders and courteous to all.
- e. Writing anything on the walls, desk or any property in college premises is strictly forbidden.
- f. Students should park their vehicles in the space meant for parking.
- g. Use of mobile phones is not permitted during college hours and will be confiscated.
- h. Students should not highlight, underline, write or remove pages from the library books.
- i. Students are responsible for their belongings. The college will not be responsible for any loss of property.
- j. Smoking as well as consumption of any intoxicants is strictly prohibited inside the campus.
- h. Dress code:
 Girls : Should be dressed in Chudidars only with hair combed neatly. (Scarf if any to be worn inside the apron).
 Boys : Should be dressed in shirts, trousers and leather shoes. They should be well groomed with short hair and clean shave.
 Students should compulsorily come in respective uniforms and wear apron in the clinics.

3. ATTENDANCE AND PERFORMANCE

Being a professional college, students are expected to attend all the theory /practical classes as well as clinics. However a minimum attendance stipulated by the affiliating university in each department is mandatory for appearing in the University examinations. Students who have failed in any subject will be allowed to appear for the next university examination only after fulfilling the mandatory attendance. Similarly only those students, will be allowed to attend university exams, who have completed their quota of work.

4. INTERNAL ASSESSMENT EXAMINATIONS:

Three Internal assessment examinations are being conducted regularly for the students. It is compulsory to attend all the Three Assessments including the model exam. The absentees will be marked Zero and average of Three Internal Assessment marks will be calculated.

5. IDENTITY CARDS

Students should wear their identity cards duly signed by the Principal within the college premises. The cards will be issued to them immediately after admission to the college.

6. LIBRARY

- a. The Library will be kept open on all working days from 8.00 a.m. to 8.00 p.m.
- b. Strict silence should be maintained in and around library
- c. Students are issued a card that will fetch him/her one book.
- d. The book should be returned on / before the due date. If the student fails to return the book on time, he / she will have to pay fine Rs.5/- each day of delay.
- e. Magazines, Dailies, booklets and references should not be taken out from the library.
- f. If a student happens to lose any book, he/she should pay the current price of the book and a fine decided by the principal.

7. COLLEGE PROPERTY AND EQUIPMENT

Students are expected to take proper care of the college property and to keep the premises neat and tidy. Any damage done to the property of the college by disfiguring walls, doors, fittings, breaking furniture etc., is a breach of discipline. The students found responsible will be charged for the loss or damage.

8. MEETING OF PARENTS WITH PRINCIPAL / HOD

Parents / Guardians are requested to meet the Principal / Head of the Department/Mentor periodically during the PTM to know about their ward's progress in their studies and behaviour.

9. UNIVERSITY EXAMINATION

February 1st / August 1st every year. If the date of commencement falls on Saturdays, Sundays or declared public holidays, the examination shall begin on the next working day.

10. FEES PAYMENT

As per the instructions of the Government, the annual fee should be drawn through a Demand Draft in favour of Sri Ramakrishna Dental College & Hospital, Coimbatore.

RULES AND REGULATIONS FOR THE RESIDENTS OF HOSTEL

All existing and newly admitted students should read ALL the points carefully, before applying / check-in to Hostel accommodation at the start of every academic year. In case of any doubt, get them clarified from the Wardens. Violation of any of the rules stating ignorance will not be accepted and will attract disciplinary action.

This document has to be signed by the Student and his / her parent(s) and submitted before room allotment. Rooms shall be allotted on submission of the receipt of hostel and mess fee paid.

Hostel accommodation is not a matter of right of the student and allotment shall be made subject to availability of the suitable space, based on adherence of rules contained in this document.

CONTENTS:

1. BEHAVIOUR AND DISCIPLINE
2. ADHERENCE TO HOSTEL TIMINGS
3. UPKEEP OF THE HOSTEL
4. PERSONAL BELONGINGS
5. VISITORS

6. MESS RULES
7. TERMINATION OF TENANCY
8. SECURITY
9. EMERGENCY
10. REVISION OF RULES AND REGULATIONS
11. FEE DETAILS
12. HOSTEL MANAGEMENT

1 BEHAVIOUR AND DISCIPLINE:

- 1.1 Hostel Residents are expected to display acceptable form of behaviour and maintain discipline and decorum everywhere in general, in and around the hostel complex in particular at all times.
- 1.2 Students during their stay in the hostel will be governed by the Hostel and Mess Rules & Regulations.
- 1.3 Ragging is considered as punishable offence as per F.No. 37-3/Legal/AICTE/2009 regulations. Students should abstain from committing ragging or such offences as no leniency will be shown to any student found guilty. Ragging in any form is strictly prohibited. If someone found guilty, severe action will be taken.
- 1.4 Possession, distribution and/or consumption of alcoholic beverages, prohibited drugs, any form of narcotics, chewable tobacco, gambling in hostel premises is a serious offence and is strictly prohibited. Student should not consume alcohol outside and enter into the campus. Smoking is strictly prohibited in the hostel and Academic campus. Non-compliance shall lead to strict disciplinary action and legal authorities shall be informed of violations (This shall apply to visitors also).
- 1.5 Walking on the Planted areas/ Landscape areas and plucking of flowers /branches of the plants is prohibited.
- 1.6 Trespassing from Boys hostel to Girls hostel and vice versa is strictly prohibited. Disciplinary action shall be taken against the defaulters.
- 1.7 Decent dress code is to be maintained in the hostel premises.
- 1.8 The hostels shall maintain silence hours from 12.00 midnight to 6.00 am. Enough care should be taken to ensure music / loud talks are not audible outside the room.
- 1.9 Student/s shall take prior permission of the Warden for celebrating any festivals and birthdays or social gatherings. Events should be held in the common place between 7.00 pm and 8.00 pm within the campus only. There shouldn't be any discomfort to other students. No guests or outsiders are allowed.

- 1.10 Students of the allotted rooms shall be responsible for the maintenance and upkeep of their respective rooms and the space/corridor outside including furniture.
- 1.11 Students should enter and leave the hostel buildings only through designated paths/entrances in the campus.
- 1.12 Students should handle hostel equipments, furniture and mess property carefully and should not damage it. Any damage to the hostel property must be reported immediately to the Warden(s). For any damage to the hostel property in a room / corridor, the cost of repair / replacement is to be borne by all the occupants of that room or corridor. Vandalism is a serious offence and anyone found guilty of committing or resorting to such acts can be expelled from the hostel.
- 1.13 No student shall use the service of a hostel housekeeping person for any kind of his/her personal work.
- 1.14 Students will not enter into rooms of other students without permission of the room inmates.
- 1.15 Every case of illness and accident must be reported immediately to the hostel authorities.
- 1.16 Students suffering from contagious disease will not be permitted to stay at hostel. Decision of the Chief Warden in this regard will be final.
- 1.17 All matters relating to differences among students and complaints against theft shall be brought to the notice of the hostel management. No police complaint shall be lodged by the student before taking prior permission from the hostel management/Authorities.
- 1.18 Student's acts such as using abusive and threatening language, physical fights, use of force to get unfair act accomplished, etc. are punishable. Further, the students are liable to be expelled from the hostel/ Institute.
- 1.19 Any unacceptable behaviour by any room-mate, the other room-mate must report it to the Warden at the earliest.
- 1.20 Playing loud music to cause disturbance to his/her neighbour(s) is prohibited. Defaulters will be punished. Such Repeated acts will attract severe disciplinary action.
- 1.21 Misbehaving with the security personnel or hostel resident caretakers will be considered equivalent to vandalism.
- 1.22 No student shall bring or store any firearm, ammunition, explosive and inflammable materials in the premises of the hostel.
- 1.23 Students are not allowed to take common room's newspapers/magazines or any furniture (Chairs/Centre table etc) to their room at any time.

- 1.24 No resident is allowed to change the room allotted to them without prior permission of the hostel authorities. Anyone found changing rooms or residing in other rooms is liable to be expelled from the hostel.
- 1.25 There is CCTV coverage everywhere in the college and hostel campus. Student should be aware of it.
- 1.26 As the capacities of the hostel electrical systems are limited, overloading them can result in trip down of wings main power supply or may result in fire hazards. Additionally, there are certain types of electrical appliances that are dangerous in residence hostel rooms.
The following guidelines govern the use of electrical appliances, outlets and extension cords in your rooms:
- i. Electrical appliances with an exposed heating element are prohibited.
 - ii. Resident-owned water heaters, iron boxes, induction plate, fans, air conditioners/heaters are not permitted.
 - iii. Other appliances such as desk lamps and computers are permitted, provided the total power requirements do not overload the room's electrical system.
 - iv. Only properly grounded extension cords may be used with appliances that require grounding.
 - v. All electrical equipment and cords must be maintained in safe operating condition. In the event of loss of any personal property of a resident due to electrical short circuit or fire, the Hostel Management is not responsible. Students will be required to pay twice the charges for the repair to hostel property that is found to have been wilfully damaged.

2. ADHERENCE TO HOSTEL TIMINGS:

- 2.1 *Residents are not permitted to leave the hostel complex before 05.00 AM in the morning and after 7.30 PM in the Night without prior permissions from the concerned Authorities. Students shall be permitted into the respective hostel for THREE consecutive delays/late entries in a Month and thereafter the student will be penalised for Rs.1,500/- and also he/she has to be accompanied by their Parents to pay the penalty. If the student is being found delayed/late as per the hostel timings after four times in a month he/she will be expelled from the hostel premises.*
- 2.2 Hostel residents are permitted to go out for their personal work during the following timings.

Boys Hostel:

Monday to Saturday	-	4:00 PM to 6:30 PM
Sunday and Declared Holidays	-	8:00 AM to 7:30 PM

Girls Hostel:

Monday to Saturday	-	4:00 PM to 6:30 PM
Sunday and Declared Holidays	-	8:00 AM to 7:30 PM

- 2.3 In cases where the residents anticipate late entry, they have to seek prior consent and written permission of the respective Warden.
- 2.4 All the students should take prior approval from the Wardens before leaving for their homes or to any conference/seminar/tour/meet/ extracurricular activity etc. Violation of this rule will lead to disciplinary action and appropriate fine shall be imposed at the discretion of the Warden committee.
- 2.5 Late entry to the hostel due to Institutional functions, academic commitments at college, (scheduled exams, late hour classes, submissions etc.,) may be considered on the basis of written application citing Institutional functions / academic reasons as reason of delay, such reasons need to be validated by the concerned HOD /Subject Teacher / warden. All applications should be submitted within 24 hours of the late entry.
- 2.6 Staying out of Hostel: If students need to stay out of the hostel for any period of time, or need to leave for personal reasons, their parents have to take prior written permission. Staying out of the hostel without permission may attract strict disciplinary action.
- 2.7 Students are not allowed to stay in the hostels during working hours (College Working Days). If unwell, prior permission of the Warden needs to be obtained.

3. UPKEEP OF THE HOSTEL:

- 3.1 The hostel management reserves the right to carry out spot-checks of the hostels and the rooms anytime without giving prior notice to the Hostel Residents.
- 3.2 Hostel Residents are responsible for keeping their rooms' and the common areas clean and tidy at all times.
- 3.3 Sticking posters, writings, wall chalking, wall painting, writing slogans of any kind or defacing the hostel complex in any form is

- totally banned. Any disfigurement of the common areas such as bathrooms, staircase, common room, dining spaces etc., cost of repair / re-paint shall be borne by the occupants of that room or corridor, as per the decision of the Warden(s).
- 3.4 Scribbling/Scratching on the walls, breaking, touching the CCTV cameras and damaging property of the Hostel/Institute will be viewed seriously and shall invite disciplinary action against the violators/defaulters.
 - 3.5 Electricians, Carpenters or any other room service personnel may enter the hostel complex and / or the rooms as and when necessary in the course of their duty under the directive of the Caretaker, or with prior permission from Warden(s). However, every effort will be made to respect the privacy and dignity of the Residents.
 - 3.6 The hostel management reserves the right to move the Residents to other room, if such a need arises, from time to time.
 - 3.7 For any day to day damage/technical fault observed by students in common areas, toilets, rooms etc., the same needs to be reported to the Hostel caretaker for necessary action, with proper entry made in the Grievances' Register.
 - 3.8 All the fittings in the washrooms of the respective floors should be handled carefully. If there is any breakage due to manhandling, it will be the responsibility of the inmates residing in the respective floors and appropriate action will be taken if found breakage is due to manhandling.
 - 3.9 For any major repair work required, Residents are required to approach the Warden.
 - 3.10 Students have to use water and electricity judiciously. All fans, lights and electrical appliances must be switched off when not in use. If fan, tube lights, etc., found on in the absence of the students in their rooms, fine shall be charged by hostel authorities.
 - 3.11 Garbage and wastage shall be put in appropriate garbage containers/bags available nearby hostel premises.

4. PERSONAL BELONGINGS

- 4.1 Hostel Residents are solely responsible for all their personal and valuable belongings. Hostel Residents are strongly advised to lock all your valuable e.g. mobile phones, laptop, watches, money, jewellery etc. whenever they move out of their rooms. In case of loss of any such belongings whatsoever, the Hostel management will not be responsible and no claim will be entertained in this regard.

- 4.2 At the end of the course, the Residents are supposed to vacate their rooms. While vacating, all personal belongings should be taken back.

5. VISITORS

- 5.1 Visitors, including parents are allowed only in the visitor's area of the hostel complex during the visiting hours as below:

Boys Hostel:

Monday to Saturday	-	4:00 PM to 6:30 PM
Sunday and Declared Holidays	-	8:00 AM to 7:30 PM

Girls Hostel:

Monday to Saturday	-	4:00 PM to 6:30 PM
Sunday and Declared Holidays	-	8:00 AM to 7:30 PM

- 5.2 All visitors must first make an entry in the register at the Security cabin and provide all details and documents as requested by the Security personnel before entering the visitor's area of the hostel complex.
- 5.3 All visitors must strictly adhere to the timings and leave the hostel complex as per the visiting hours given in point 5.1.
- 5.4 Hostel Residents are not permitted to allow visitors of the opposite gender into the rooms at any time for any reason whatsoever. Any hostel resident found violating this rule will be expelled from the hostel and will also be liable for disciplinary action.
- 5.5 Day-Scholars/ Non-residents are prohibited from entering the hostel without the prior permission of the Warden.
- 5.6 Students should not keep any unauthorized property/unauthorized guests in his/her room.

6. MESS RULES:

- 6.1 Availing Mess facility is mandatory for all Residents admitted into the hostel.
- 6.2 Refund is not applicable in cases where a Resident skips the mess for part-day.
- 6.3 No Resident is permitted to take the Mess utensils/plates outside the hostel dining hall. If anyone is found taking the utensils/plates

outside the mess or in their rooms, he/she is liable to be penalised by the hostel authority.

6.4 Guests/visitors of Hostel Residents can be provided with food by Mess against coupons purchased in advance in the Dining hall only.

6.5 Mess Menu is as decided by Hostel Committee based on the Students proposal and is thus done duly considering the culinary priorities of various regions.

7. TERMINATION OF TENANCY:

7.1 Hostel Residents can terminate the hostel tenancy by giving at least one month's written notice from their parents. Failure to give one month's advance notice will result in forfeiture of one month's rent.

7.2 The hostel management can end this tenancy at any time if:

- i. The Hostel Residents fails to pay the hostel and mess fee within fifteen days of the start of the academic year.
- ii. The Hostel Residents fails to comply with the terms of this tenancy

8 SECURITY:

8.1 Hostel Residents are required to carry their **hostel card** at all times in the premises of the hostel complex and produce it on demand by the hostel authorities.

8.2 Hostel Residents are advised to lock all doors for security reason at all the times. The hostel management is not responsible for any loss of private property.

8.3 Any Hostel Residents, who find his /her room-mate missing for more than 24 hours, must report to the warden immediately. This is to enable the hostel authorities to take immediate action. Your cooperation is very much appreciated.

8.4 Pets are not allowed in the hostel complex.

9. EMERGENCY:

9.1 In case of any emergency, please contact the Care takers staying in the hostel premises or call authorities. Important telephone numbers are provided and displayed in hostel premises.

10. REVISION OF RULES AND REGULATIONS:

- 10.1 The hostel management reserves the right to revise the rules and regulations from time to time and will keep the Hostel Residents informed of any changes in the form of notices on the hostel notice boards.
- 10.2 Ignorance of rules will not be accepted as an excuse.

Note: Students violating the above said rules shall attract disciplinary action, which may also include heavy fine and expulsion from the hostel.

HOSTEL MANAGEMENT:

- a. The following officers constitute the Hostel Administration Committee (HAC):
 1. The Chief Warden
 2. Deputy Chief Wardens
 3. Convener of Hostels
 4. Deputy Registrar
- b. Each hostel is managed by a Warden who is regular faculty of the Institute.
- c. Students can approach any of the above officers for help, guidance and grievance redressal.
Representations to higher officers must be forwarded through proper channel.