



SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL,

COIMBATORE - 641006

DATE: 16/11/20
TIME: 9.30 AM
LOCATION: NAAC cell

Attendees Present

S.no	Name	Designation	Signature
1	Dr J Dinakar	Principal	
2	Dr L Deepanandan	NAAC Coordinator	
3	Dr J Srihari	Member	
4	Dr Minu Koshy	Member	
5	Dr Bharathan	Member	
6	Dr Suresh	Member	
7	Dr Ambalavanan	Member	
8	Dr Poornima	Member	
9	Dr Karthikeyani	IQAC Coordinator	
10	Mr. P S. Radhakrishnan	Administrative Officer	

Agenda topics: College reopening and COVID-19 protocols, comprehensive clinic

Time allotted: 20 min

Presented by: Dr.S.Karthikeyani

Discussion:

1. Reopening of the college & hospital and the protocols to be followed for COVID-19.
2. Initiation of comprehensive clinic- **To give the students an exposure to comprehensive approach in handling patients and to enhance the level of patient care by providing comprehensive treatment in a single clinical setup.**

Recommendations:

1. To formulate the COVID-19 protocols to be followed in the clinics and in the academic sections on reopening of the College & Hospital.
2. To recommend the opening of comprehensive clinic.



SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL

COIMBATORE - 641006

DATE: 23/11/20
TIME: 9.30 AM
LOCATION: NAAC cell

Attendees Present

S.no	Name	Designation	Signature
1	Dr J Dinakar	Principal	
2	Dr L Deepanandan	NAAC Coordinator	
3	Dr J Srihari	Member	
4	Dr Minu Koshy	Member	
5	Dr Bharathan	Member	
6	Dr Suresh	Member	
7	Dr Ambalavanan	Member	
8	Dr Poornima	Member	
9	Dr Karthikeyani	IQAC Coordinator	
10	Mr. P S Radhakrishnan	Administrative Officer	

Agenda topics: Private clinic, DMS (Data Management System) & SMS (Store Management System), and Energy audit

Time allotted: 20 min

Presented by: Dr.S.Karthikeyani

Discussion:

1. Suggestions for starting a private clinic in college premises- **To serve the patients with specialized treatment in a exclusive and comprehensive setup, and to give the students an exposure to comprehensive approach in handling patients.**
2. Initiation of DMS to digitalize and go paperless.
3. SMS- **To improve store operations and go paperless.**
4. To conduct energy audit- **To adopt economizing measures and to utilize renewable energy resources.**

Recommendations:

1. To start private clinic.
2. To start documentation in DMS & SMS.
3. To conduct an energy audit.



SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL
COIMBATORE - 641006

DATE: 03/02/21
TIME: 9.30 AM
LOCATION: NAAC cell

Attendees Present

S.no	Name	Designation	Signature
1	Dr Deepanandan L	Principal	
2	Dr J Srihari	Member	
3	Dr Minu Koshy	Member	
4	Dr Bharathan	Member	
5	Dr Suresh	Member	
6	Dr Ambalavanan	Member	
7	Dr Poornima	Member	
8	Dr Karthikeyani	IQAC Coordinator	
9	Mr. P S Radhakrishnan	Administrative Officer	

Agenda topics: Academic audit, taking charge as Principal

Time allotted: 20 min

Presented by: Dr.S.Karthikeyani

Discussion:

1. Pointers for conducting Academic audit for the academic year 2019-20.
2. Dr Deepanandan taking charge as Principal.
3. Discussion on sensitizing the faculty of all departments regarding the NAAC process, college website & academic activities.

Recommendations:

1. To conduct academic audit for the academic year 2019-20.
2. Principal to sensitize all faculties regarding NAAC, college website & academic activities.



SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL

COIMBATORE - 641006

DATE: 05/04/21
TIME: 9.30 AM
LOCATION: NAAC cell

Attendees Present

S.no	Name	Designation	Signature
1	Dr Deepanandan L	Principal	
2	Dr J Srihari	Member	
3	Dr Minu Koshy	Member	
4	Dr Bharathan	Member	
5	Dr Suresh	Member	
6	Dr Ambalavanan	Member	
7	Dr Poornima	Member	
8	Dr Karthikeyani	IQAC Coordinator	
9	Mr. P S Radhakrishnan	Administrative Officer	

Agenda topics: Commencement of IT server room, Enabling faculty common room, fine arts room and badminton court for faculties and students, Water heater and chimney in Hostel

Time allotted: 20 min

Presented by: Dr.S.Karthikeyani

Discussion:

1. Discussion on establishing an IT server room to facilitate handling of DMS and LMS related issues.
2. Discussion on the facilitating faculty common room, fine arts room and badminton court.
3. Discussion on setting up of solar water heaters and chimneys in students' hostel.

Recommendations:

1. To launch an IT server.
2. To plan and establish faculty common room, fine arts room and badminton court.
3. To set-up solar water heaters and chimneys in students' hostel.



SRI RAMAKRISHNA DENTAL COLLEGE AND HOSPITAL,
COIMBATORE - 641006.

DATE: 26/05/21
TIME: 9.30 AM
LOCATION: Principal Office

Attendees Present

S.no	Name	Designation	Signature
1	Dr Deepanandan L	Principal	
2	Dr J Srihari	Member	
3	Dr Minu Koshy	Member	
4	Dr Bharathan	Member	
5	Dr Suresh	Member	
6	Dr Ambalavanan	Member	
7	Dr Poornima	Member	
8	Dr Karthikeyani	IQAC Coordinator	

Agenda topics: Proposal of faculty appraisal format for IQAC approval, new COVID-19 protocols, implant clinic

Time allotted: 20 min

Presented by: Dr.L.Deepanandan

Discussion:

1. The contents of appraisal form that is to be proposed for the faculty - **Evaluation of the quality of the faculty performance.**
2. To formulate new COVID-19 protocols for OPD functioning.
3. To start Department of Implantology as a distinct unit- **To unify the implant treatment procedures under one roof.**

Recommendations:

1. The IQAC team suggested the following points to be included in the appraisal format
 - a. Inclusion of all faculty in invigilation duties of examinations conducted in the college.
 - b. Allocation of points for first author and corresponding author of all the publications with the affiliation towards the institution.
 - c. Point allotment for students' overall pass percentage to be modified.
2. Proposed new COVID-19 protocols for the functioning of the OPD.
3. Recommended to commence the functioning of Department of Implantology as a distinct unit.